

Grand Forks Historic Preservation Commission
255 North Fourth Street
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Grand Forks, ND 58206-5200
(701) 772-8756

**Draft Minutes
GFHPC Meeting via Zoom
July 14, 2020**

Commissioners present: Chuck Flemmer, Bill Caraher, Jessa Novak, Nicole Derenne, Sandy Slater, Brian Carlson, Gordon Iseminger, Judy Swisher

Guests present: Mark Saunders – GF Planning & Zoning, Kevin Severson – RRVCA

Call to order: Chuck Flemmer called the meeting to order at 6:32 p.m.

1. **Approval of Minutes** from June 9 meeting.

- Moved Slater, Second Munski
 - i. Motion carries

2. **Section 106 Reviews**

GF Planning Department

- i. 1211 10th Ave S – Not historic district.
 - a. Motion NHPA: Moved Derenne, Second Swisher. Motion carries.
- ii. 1407 10th Ave S – Not historic district
 - b. Motion NHPA: Moved Slater, Second Novak. Motion carries.
- iii. 2500 14th Ave S – Not historic district
 - c. Motion NHPA: Moved Munski, Second Swisher. Motion carries.

- iv. 201 S. 4th St – contributing to a historic district –all interior work
Motion No Adverse Affect: Moved Slater, Second Derenne.
Motion carries.
- v. 400 Blk of 4th Ave S. – Historic district - playground
Motion NHPA: Moved Slater, Second Swisher. Motion carries.

- **RRVCA**

- i. 1122 S. 11th Street – changing N. wood entry door to steel door with two glass panels. - Not historic district
Motion NHPA: Moved Munski, Second Derenne. Motion carries.
- ii. 201 Conklin Ave – Historic district
Motion No Adverse Effect: Moved Munski, Second Swisher.
Motion carries.
- iii. 1411 4th Ave N. - Not historic district
Motion NHPA: Moved Slater, Second Derenne. Motion carries.
- iv. 1005 S. 9th St - Not historic district
Motion NHPA: Moved Swisher, Second Munski. Motion carries.
- v. 818 Cottonwood St – Not historic district
Motion NHPA: Moved Slater, Second Derenne. Motion carries.
- vi. 1415 S. 19th St - Not historic district
Motion NHPA: Moved Derenne, Second Swisher. Motion carries
- vii. 924 Cottonwood St - Not historic district
Motion NHPA: Moved Munski, Second Lien. Motion carries.
- viii. 1419 Cottonwood St - Not historic district
 - 1. Motion NHPA : Moved Slater, Second Derenne

3. **Grandstand:** The County Fairgrounds had asked the GFHPC to approve some structural items which were addressed at the June meeting. There was evidently a miscommunication where they also installed handrails without advising or requesting approval. Since the grandstand is on the NRHP and there is a covenant until 2030, GFHPC will provide a reminder of process moving forward. The handrails are necessary to meet ADA guidelines. Commissioner Slater noted that they appear to be a needed addition to the seating. Commissioner Novak asked whether they are considered to be

structural change, but because they are essentially removable/reversible, this would not impact the covenant.

- Motion to approve the handrail work on the Grand Forks County Grandstand:
Moved Slater, Second by Munski: Motion carries.

4. Chair Report- Chuck Flemmer

- Commissioner terms
 - i. Four commissioners (Flemmer, Iseminger, Slater and Caraher) have been reappointed with approval by Mayor Bochenski as well as City Council.
- DDRB – Met 18 June to review and approve some minor changes to the materials being used for Harry’s Steakhouse.

5. Coordinator Report – Susan Caraher

- **Project Updates**
 - i. GF Municipal Airport – public hearing
 1. Our August meeting will include the public hearing for the nomination of the Municipal Airport Terminal building. We will continue to monitor Covid-19 to determine the best way to host that meeting. GFPHC will look at reserving Council Chambers as that may provide better social distancing space and technology. Commissioners will still be given an option to attend in person or virtually.
 - ii. Windshield Survey of Mid-century Homes: We have started the next phase of documentation. So far, about 14 homes have been identified, and homeowners contacted. The first homeowner visited was very keen to share information about the house, and is pleased that it is recognized for its mid-century architecture. SHPO will review the first form for accuracy of completion before all site forms are done.
 - iii. Transportation Corridors Inventory: Work continues, though I am going to need resources from libraries that remain closed.
 - iv. Jack Buildings HABS III report: Work continues, though I am going to need resources from libraries that remain closed. Prairie Centre

Architecture has completed the floor plans and elevations for the report and once they are received, they can be shared with the Commission.

- **Thurber plaque**

- i. A few media stories have appeared recently regarding the installation of the plaque. The plaque has been ordered from Border States Trophy and will be 28 x 24 bronze. Commissioner Swisher asked where it will be installed – near the labyrinth on the Greenway with a view through the trees to the bridge. Commissioner Slater asked whether the museum (Equal Justice Institute) in Montgomery, Alabama has been considered as part of the project. Maura has reached out to the organization which is backlogged due to the pandemic.

6. Other business

- Sign donated labor forms – the coordinator will send everyone their donated labor forms for review ahead of the next drawdown.
- ND Heritage Honor Profile Award – the coordinator reported on a letter of support for a potential candidate.
- Commissioner Munski noted that the Gershman Graduate Center on campus seems to be moving along and that the removal of the Carnegie additions appears to have been done nicely so far.
- Gustafson Hall has a question mark over it in terms of changes. The GFHPC should reach out to UND to ask specifics.
- City Hall changes. The planned move to the Grand Forks Herald building is no longer happening for City departments. There will be some internal space moves, and the GFHPC office will remain where it is located now.

7. Call to adjourn - Munski, seconded Novak

Adjourned at 7:26 pm

Next meeting scheduled for Tuesday, 11 August.

We will continue to monitor the COVID guidelines regarding in-person and virtual meetings.