

Grand Forks Historic Preservation Commission
255 North Fourth Street
P. O. Box 5200
Grand Forks, ND 58206-5200

Minutes
July 20, 2021

Commissioners present: Chuck Flemmer, Bill Caraher, Brian Carlson, Judy Swisher, Doug Munski, Gordon Iseminger, Sandy Slater, Jessa Novak

Guests: Mark Saunders, Planning & Community Development and Kevin Severson, RRVCA.

Meeting called to order at 6:31pm.

1. Approval of minutes from June 8, 2021
 - a. Moved Caraher, second Slater. Motion carries.
2. Section 106 Reviews:
 - a. Planning & Community Development
 - i. Northland Rescue Mission: Server relocation to upper floor, exterior tuck point, masonry repair and painting. (Historic district)
 1. Motion: No Adverse Effect. Moved Slater, second Swisher.
Motion carries.
 - ii. 4212 Gateway Drive - RRVCA Building: ADA accessible doors, replace windows with energy efficient windows, upgrade security on doors, windows and add cameras, upgrade to LED lighting. (Not in a historic district)
 1. Motion: No Historic Properties Affected. Moved Munski, second Slater. Motion carries.
 - b. RRVCA:
 - i. 725 Cherry Street: Replace shingles, install new 5in K-style gutters and downs (not in a historic district).
 1. Motion: No adverse effect. Moved Swisher, second Caraher.
Motion carries.

- ii. 808 S. 9th Street: Install vinyl double 4in siding and metal fascia and soffits, and new vinyl window units (not in a historic district).

Recommend keeping the style of the windows either 6/6. No adverse effect. Moved Iseminger, second Caraher. Motion carries.

- iii. 1207 S. 18th Street (not in a historic district).

- 1. Motion: No Historic Properties Affected. Moved Slater, second Swisher. Motion carries.

3. Chair Report- Chuck Flemmer

- a. DDRB meeting. Met on June 8 regarding signage on two buildings which both were approved.

- b. GFPS: Met on June 24 with Dr. Brenner to discuss the demolition of West Elementary School. To follow the state policy they are required to check with the local authority. The original nomination was the documentation required as mitigation. The building is planned to be sold for affordable housing.

4. Coordinator Report – Susan Caraher

- a. Windshield Survey report. The final version was submitted to NDSHPO after some minor edits. A copy is available in the meeting folder for July.

- b. Jack's Roller Rink HABS report. The final version was submitted to NDSHPO after some minor edits. It was accepted as a HABS Level II which means it stops at the State level rather than the NPS. A copy is available in the meeting folder for July. Once the numbers are assigned they will be made available through Special Collections.

- c. Commissioners– renewals and new members. Renewing members are Munski, Derenne, Slater, Swisher and Carlson.

- i. All renewals were approved by the Mayor, the Committee of the Whole and City Council.

- ii. The application deadline for new membership was Sunday. Any applications that have been submitted will be vetted and individuals will be interviewed. Those chosen will be submitted to the Mayor, the Committee of the Whole and then City Council. While we hope to have

this process complete before the August meeting, it will be ongoing until both seats are filled.

- d. SHSND Local History Awards update: At the June meeting the Commission voted to nominate Steve Martens however in doing some further research it was discovered that Mr Martens was nominated and awarded last year. The GFHPC had provided a letter of support for his nomination but perhaps due to the pandemic we had not heard of his award.
- e. GFHPC Awards update: Mayor Bochenski presented the Griggs Award to Pam Laffen at the City Council meeting on Monday evening who accepted it on behalf of the late Lonnie Laffen.
 - i. The other two Certificates of Appreciation will be delivered to UND at a time to be confirmed by the Chair and the Coordinator.
- f. Granitoid Programmatic Agreement: The agreement has now been finalized and signed by the Mayor of Grand Forks and the Director of SHSND.
- g. Granitoid surplus: several slabs of granitoid will remain after the Commission decides which pieces to use for the Kannowski Park installation (still looking for a contractor). A couple of residents have expressed interest in using it to replace their carriage walks. In order for us to do this and because it is city property it must go through the surplus process. This means the Commission must decide what value to place on the slabs and then it must be publicly announced, determined who will receive it, and then be removed at the expense and planning of the buyers and coordinated by the commission and Public Works department.
 - i. City code specifies that if it is valued at less than \$200, it may be sold at private sale upon the concurrence of the mayor.
 - ii. If it is valued at more than \$200 but less than \$2500 it may be sold at private sale upon the adoption of a resolution by the city council.
 - 1. Discussion regarding the value to be placed. One suggestion was to sell it determined by a price per square foot. Another suggestion was to sell it in two lots. We'll ask for some more advice about how to determine priorities.

2. Commissioner Iseminger noted that preference should be to display it in high traffic areas, garden near Central, park near Court House where more people are likely to see it.
 3. Commissioner Flemmer noted that the Commission has the pieces that will be preserved and the pieces in the park will serve as mitigation.
 4. Commissioner Slater asked whether the State wants any pieces for their own use.
 5. Flemmer will visit the stock pile to determine how much will be available for the Commission and how much there is for distribution.
- h. Donated labor forms – please advise the coordinator of any amendments to your forms, or confirm they are correct.
 - i. Bench approval for Thurber memorial plaque location: The Army Corp of Engineers has approved the placement of a concrete slab and the addition of a bench at the site of the Thurber plaque. There was enough money raised during the donations drive to cover the cost of a bench. Kim Greendahl has offered to cover the cost of the concrete slab and to order the bench. A contractor is needed to carry out the job.
5. Other business –
 - a. The coordinator will be out of the office from July 26 returning on August 11
 - b. Commissioner Iseminger asked about the trolley tracks and other pieces found. Those pieces were documented and reburied.
 6. Motion to adjourn. Moved Munski, second Slater. Motion carries. Meeting finished at 7:42pm.

Next meeting: Tuesday, August 17, 2021 at 6:30 p.m.