

Grand Forks Historic Preservation Commission
255 North Fourth Street
P. O. Box 5200
Grand Forks, ND 58206-5200

Minutes
October 12, 2021

Commissioners present: Chuck Flemmer, Bill Caraher, Paul Conlon, Nicole Derenne, Gordon Iseminger, Sandy Slater, Doug Munski, Brian Carlson.

Meeting called to order at 6:31pm

1. Introductions of Commissioners for new member, Paul Conlon. Welcome Paul!
2. Approval of minutes from September 14, 2021
 - a. Moved Derenne, second Caraher. Motion carries.
3. Section 106 Reviews: There are no Section 106s for review this month. The Chair provided an outline of Section 106 Reviews for the benefit of our new member.
4. Ad Monkeys proposal for ongoing app funding. This agenda item will be moved to the November meeting to allow time for more information from Ad Monkeys. The chair provided some background on the app and the proposed funding model. Slater asked about the current status of the marketing plan.
5. NDSHPO (North Dakota State Historic Preservation Office) sent edits on Roosevelt report - vote to approve adjusted payment for Prairie Center Architecture to make those edits. This payment would come from the budget for Phase 4 (approximately 1/3 of Phase 4) leaving the balance of the contracted agreement for Phase 4 (\$1054.15) and Phase 5 (\$1,195) for photography, final compilation of the report and presentation to the State Review Board with any follow up edits should it move forward in the future.
 - a. Motion: to approve a fee of \$500 to complete the additional edits to the report provided by NDSHPO. Moved Slater, second Derenne. Motion carries.
6. Chair Report- Chuck Flemmer
 - a. DDRB meeting on October 5th: The Downtown Design and Review Board met for the first time since the new zoning rules were put into effect. City staff have guidelines for things they can approve and everything else goes to the DDRB. The

project discussed at the meeting concerned the building at 304 S. 4th Street. DDRB approved the use of EIFS on the building to improve insulation.

- i. Carlson asked whether a query would be kicked to the DDRB if someone wanted to appeal a staff decision. Flemmer confirmed that would be the case but ultimately everything can be appealed to City Council.
 - b. Potential new member to fill legal position on Commission. The Chair and Coordinator interviewed Jacey Johnston for the position of Commission member with a legal background. Ms. Johnston holds licenses in North Dakota and Minnesota as well as a realtor's license in both states. Her appointment has been approved by the Mayor and the Committee of the Whole. Final approval will be at the next Council meeting on October 18th.
7. Coordinator Report – Susan Caraher
 - a. NNN replacement sign – Working to update the content on the plaque that was damaged and removed from its location. We will need an updated map since some of the markers have changed. The coordinator will reach out to Dr. Munski to discuss.
 - b. Draft MOU for Ad Monkeys – A basic MOU has been drafted and shared with Ad Monkeys and we are awaiting edits.
 - c. Estimate returned for three projects – We reached out to Strata for an estimate on three construction projects including the granitoid in Kannowski Park, bronze plaque installation along 3rd Street and Town Square, and the installation of the bench by the Thurber Plaque. Unfortunately, the estimate was well beyond anything we have budget for. The coordinator will explore grant opportunities.
 - d. Historic images for new Edgewood Senior Living facility. We are providing some assistance to a company that has been hired to provide artwork to the new facility with enlarged historic photographs. It has raised some questions pertaining to copyright ownership, permissions and public domain. The coordinator has researched some alternative images that may be suitable through Digital Horizons (state photographic archive) and the Library of Congress. We are also in conversation with staff at UND Special Collections and the coordinator has also reached out to the Grand Forks Herald.

- e. The GFHPC was offered additional funding for projects pertaining to the FFY19 projects to make use of the grant rather than return the money to the federal agency. We submitted an excess funds request to NDSHPO and were approved funding for a bronze NR plaque for the Municipal Airport, App hosting fees for one year and additional salary to cover excess time related to a variety of projects.
8. Other business:
- a. Plans for City Hall 2nd Floor renovation
 - b. Donated labor forms
 - c. Iseminger asked about Lyons and any plans for the building coming down since heavy machinery appeared on site.
9. Motion to adjourn. Moved Derenne, second Slater. Motion carries. Meeting finished at 7:29pm.

Next meeting: Tuesday, November 9, 2021 at 6:30 p.m.