

Grand Forks Historic Preservation Commission  
255 North Fourth Street  
P. O. Box 5200  
Grand Forks, ND 58206-5200

**Minutes**  
**April 19, 2022**

**Commissioners present:** Chuck Flemmer, Bill Caraher, Emily Wros, Gordon Iseminger, Sandy Slater, Paul Conlon, Nicole Derenne, Brian Carlson, Doug Munski, Judy Swisher.

**Meeting called to order at 6:32 pm**

1. Approval of minutes from March 8 meeting.
  - a. Moved Derenne, second Swisher. Motion carries.
2. Section 106 Reviews:
  - a. 310 N 8<sup>th</sup> St: Not in a historic district. Insulate attic, insulate rim joists in basement, smoke alarms. Nothing on the exterior. Not in a historic district. Moved Iseminger, second Slater. Motion carries.
  - b. 1203 University Ave: Not in a historic district. Insulate part of the basement; repair a window sash on east side of house, smoke and C/O alarms. NHPA Moved Slater, second Swisher. Motion carries.
3. HAER report proposals. Two proposals were received for the documentation of the old Water Treatment Plant. The City is dedicated to preserving the history of the decommissioned Plant. Both proposals received were very qualified and therefore Commission members weighed the various pros and cons to determine which firm would be offered the contract. Discussion revolved around experience in the region, likely familiarity with various archives, specificity of timelines and scope, thoroughness, expertise with water infrastructure and more.

Because we know that the City is keen to fund a project that will ultimately give the most thorough, meaningful and accessible product, the Commission indicated that Urbana Preservation's proposal would be the best fit. Addressing any additional documentation for the archive was also a key factor.

Motion: The Grand Forks Historic Preservation Commission recommends that the City of Grand Forks contracts with Urbana Preservation for the HAER report and documentation for the old Water Treatment Plant. Moved Slater, second Swisher. Motion carries.

The coordinator will reach out to both firms and then draft a contract with the City Attorney's office for Urbana Preservation.

4. Chair Report- Chuck Flemmer
  - a. DDRB has not met since our last meeting.
  - b. Two bridge lighting requests from GFPD. May 10-16 for Police Week. May 26-27 for the second anniversary of the death of Cody Holte. Both requests were approved.
  
5. Coordinator Report – Susan Caraher
  - a. FY22 Grant funded projects
    - i. SHPO has approved funding for several projects requested in our FY22 grant application including the National Register Nomination of the Chester Fritz Auditorium and the historic context of the Inner SW Neighborhood. Three projects were not funded. Those are the historic contexts for the Trolley Barn and the City Detention Hospital, and the Windshield Survey of the Midcentury Churches.
  - b. DeRoche Block nomination
    - i. Metcalf has sent the first draft of the nomination and this has been reviewed by a few of the Commission members. We will provide feedback for their consideration.
  - c. Q2 drawdown
    - i. Donated labor forms: Commission members are asked to review and either approve or amend donated labor forms by the end of the week.
  - d. 3<sup>rd</sup> St plaques
    - i. Stennes has mounted the plaques and will install them once the ground is soft enough. Photos of them were shared in the meeting packet.

- e. NNN sign final draft – asked to make some changes and perhaps employ a graphic designer.
  - f. Kevin Severson from Red River Valley Community Action is leaving to take a new position. No word yet on his replacement.
  - g. The State Historical Society announced the sad passing of longtime state archaeologist, Fern Swenson
  - h. Riverside Pool update: The City and GF Parks District are working together to address ongoing maintenance. They have been awarded approximately \$75,000 for sandblasting and painting. They are also working to determine the best plan of action for the future due to ongoing flooding, deterioration of the concrete and the need to repaint every 3-5 years.
6. Other business:

Commissioners are asked to consider contenders for Preservation awards. The coordinator will circulate a list of recipients of the Griggs Award as well as other awards we have provided in recent years.

Commissioners inquired about the start of both the Franklin of Fourth and Olive Ann projects. Flemmer mentioned that in addition to those projects that the City will be refurbishing 4<sup>th</sup> Street between Demers and 2<sup>nd</sup> Ave.

JLG has moved into their new space.

7. Motion to adjourn – Moved Derenne, second Wros. Meeting ended at 7:20pm.

***Next meeting: May 10, 2022 at 6:30 p.m.***